



*PA Options for Wellness is an Equal Opportunity Employer. We believe in providing employment for all qualified applicants without regard to race, color, religion, gender, sexual orientation, age, national origin, disability status, protected veteran status, or any other characteristic protected by law.*

*Our mission, through our clinical research partnerships, is to be Pennsylvania's preferred provider of medical marijuana to qualified and approved patients by providing the highest quality products, with the greatest service, in a dignified and professional manner.*

*Our employees enjoy a fast-paced, business casual work environment, along with opportunities for development, and the challenge to make a difference.*

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## **Facility Technician**

### **Full time (non-exempt)**

The Facility Technician is responsible for performing day to day maintenance activities as well as general custodial work. The Facility Technician will possess a variety of skills, such as plumbing, electrical, carpentry, and HVAC. The position will troubleshoot and resolve mechanical and technical issues across the facility. The Facility Technician will partner with operating unit leaders and ensure the facility is maintained in satisfactory condition for all production and manufacturing operations. This position will work with a variety of complex systems with attention to detail being of the utmost importance.

This position is considered safety sensitive and is essential to company operations.

Key responsibilities include:

- Conduct preventive maintenance to mechanical devices and run diagnostic tests to ensure systems functionality; conduct general upkeep procedures and tasks as assigned including, but not limited to landscaping, painting, carpentry, etc.
- Complete preventative maintenance to include checking control panels, electrical wiring, HVAC, thermostats, door, interior/exterior lighting including bulb replacement, plumbing, roof, fencing, and general premises on a routine schedule to identify issues and troubleshoot as needed.
- Troubleshoot issues with each piece of equipment and system in the building, including knowledge of shut off valves and controls associated with the process.
- Respond quickly to equipment failures to minimize downtime and provide outstanding support to impacted units; clearly communicate with impacted units throughout.
- Repair mechanical equipment, either routine or emergency, as directed.
- Demonstrate proper Lock-Out/Tag-Out procedures prior to servicing machines.
- Maintain a safe and clean work environment by complying with procedures, rules, and regulations as well as maintaining a log of maintenance needed/performed while upholding OSHA standards and worker safety.
- Complete touch up painting and dry wall patching as well as furniture maintenance, assembly/modification, and moving.
- Light custodial work in non-production areas.
- Seasonal maintenance to include light snow and ice removal/salting on, and general landscaping of, grounds as required.

Non-essential responsibilities include:

- Provide oversight to contractors working at PAOFW sites/locations.
- Complete repairs within other PAOFW sites/locations as needed.
- Perform other duties as assigned.

The successful candidate will possess:

- High School Diploma or GED required.
- Valid driver's license, in good standing.
- Three years facilities and maintenance experience required.
- Certification as an HVAC, Electrician, or Maintenance Manager preferred.
- Prior experience in a greenhouse or horticulture production facility preferred.
- Demonstrated understanding of electrical and mechanical systems including generators, air handling units, etc.
- Understanding of concepts and safe use of tools in plumbing, HVAC, electrical systems, carpentry, and other systems used within a horticulture production facility.
- Ability to read machine prints, instruction manuals, and technical documents.
- Demonstrated accountability, proactive behavior, and attention to detail.
- Demonstrated communication skills, both verbal and in writing.
- Demonstrated ability to work as part of a team.
- Ability to work and prioritize in a heavily regulated, complex, fast-paced environment.

### **Physical Requirements of the Position**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to walk and/or move over uneven terrain/pavement. They must be able to climb, balance, stoop, kneel, crouch, and crawl with the ability to hear and smell. The employee must be able to reach, extending hand(s) and arm(s) in any direction, exchange ideas by spoken word, conveying detailed or important spoken instructions to others accurately, and possess close, distance, color, and peripheral vision with depth perception and the ability to focus. The employee must be able to lift and/or move 75 pounds (125 with assistance) or more. Specific vision abilities required by this job include close vision and the ability to adjust focus. The work environment may include exposure to fumes, dust, odors, heights, indoor/no AC, motion, and moderate to loud noises. The work environment may also include work in a general office environment with extended computer and telephone usage. The use of Personal Protective Equipment (PPE) including hearing and/or eye protection, slip-resistant shoes, etc. will be required.

This position will require schedule flexibility to include nights, weekends, and/or holidays as needed.

### **How to Apply**

For more information and a full job description visit <https://paofw.com/career-page/>. Applicants should send a resume and cover letter outlining how they meet the position requirements to [careers@paofw.com](mailto:careers@paofw.com). This position will remain open until filled.

While we sincerely appreciate all applications, only those candidates selected for interview will be contacted.

Please note the selected candidate must be at least 18 years of age with no felony convictions and will be required to submit to an extensive background investigation, fingerprinting, and a pre-employment drug screening.